



Government of West Bengal
Office of the Principal
Government General Degree College at Kalna-1
Muragacha, Medgachi, Purba Bardhaman-713405
Website: www.ggdckalna1.in; E-mail: govt.collegekalna1@gmail.com

Memo No. GGDCK/TEN/STG/141/2020

Date: 19.10.2020

NOTICE FOR INVITING TENDER

Tender is invited only from competent, reputed & eligible Agencies/Firms/Co-Operative Societies for the purpose of Stationary Goods for all departments & Office as listed in the annexure (Annexure-I).

Offers in sealed covers are to be submitted to the box kept in the chamber of the Principal.


Last date of submission of Quotation: **09.11.2020 at 3 PM**

Sealed covers will be opened on: **09.11.2020 at 4 PM**

Necessary documents to be submitted are as follows:

1. Current trade license/ Equivalent document
2. GST Registration certificate
3. ITR of last financial year
4. PAN Card
5. Bank Account details

Those who are interested may also contact the undersigned for necessary and further information regarding the specific items.



Officer – in – Charge
Govt. General Degree College at Kalna-I
Officer-in-Charge
Government General Degree College at Kalna-1

Memo No. GGDCK/TEN/STG/141(04)/2020

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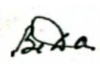
Copy forwarded for kind information and necessary action to:-

1. The Sub-Divisional Officer, Kalna, Purba Bardhaman – 713409
2. The Block Development Officer, Kalna-I Block, Purba Bardhaman – 713409
3. College Notice Board
4. Guard file


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Annexure-1

Sl. No	List of General item	Sl. No	List of General item
1	Alpin	33	Sharpener
2	Air pocket (Odonil)	34	Rubber
3	Ball pen (Black , Blue , Red, Green)	35	Marker Pen (Black, Blue, Red)
4	Bleaching power	36	Band-aid (Wash proof)
5	Board Pin	37	Betadine Cream
6	Both Side Dot Pen	38	Volini spry
7	C.D Marker Pen Thick/Thin (Black, Blue , Red)	39	Cotton
8	Calculator	40	Chalk & Duster
9	Cello Tape (Thick /Thin)	41	Self Appraisal register for Teachers (30 Pages)
10	Colin	42	Double sided tape
11	College Letter Head Pad 100 page	43	Art papers
12	Cotton Roll	44	Sketch pens
13	Doctor's Phenyl	45	1 globe /detailedlarge map of the world
14	Dettol Big/ Small	46	Fabric colour (1 set)
15	Eraser	47	Cloth duster
16	Fevicol Tube (250 gm)	48	Stapler and Pin
17	Fevi stick (15 gm/8 gm)	49	A4 ((500pages)
18	Gems Clip	50	Highlighter pen
19	Guarder – Big Size	51	Knife
20	Guarder- Nylon	52	Blank Sticker
21	Gum – 750 ml	53	Scissors
22	Harpic -500 ml	54	Colour Chalk
23	Key Bag	55	Meeting resolution Book
24	Large /Small Stamp Pad	56	Cover File
25	Notice Book (Above A4 size, Total 250 page)	57	Paper Weight
26	Naphthalene Ball 200 gm pkt	58	Gel Pen
27	Paper Coffee Cup	59	Graph paper
28	Pencil Carbon	60	Led Bulb 12W
29	Settle Scale	61	Kangaro HS-G10 Stapler
30	Stamp Pad Ink	62	Paper clip
31	Whitener Pen	63	Transparent Cover File
32	Wooden pencil	64	Sticky Notes (Self adhesive)


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