



NETAJI SUBHAS OPEN UNIVERSITY
DD-26, Salt Lake, Sector-I, Kolkata-64

**Memorandum of Understanding for opening a Post-Graduate
Study centre of Netaji Subhas Open University**

In terms of First Statutes(Revised), 2014 No. 8(4) and No. 24(5) of the Netaji Subhas Open University, this Memorandum of Understanding (MOU) is being signed between the University and the host Institution where the Study Centre is housed.

In full appreciation of the aims and objectives of the University as well as its operational principles, the undersigned as the Head of

(Name of the Institution) GOVERNMENT GENERAL DEGREE COLLEGE AT KALNA-1
Located at the address VIII - Muragasha, Post- Medgachi, Dist- Burdwan, P.N- 713405

puts on record the consent of the authorities of the Institution to house a Study Centre (herein after the Centre) of the Netaji Subhas Open University (herein after the University) under the following terms and conditions:

- i) to make available for the said purpose necessary facilities of infrastructure and services for efficient running of the Centre, including receiving of study materials from the University and distribution of the same to individual student;
- ii) to comply with rules and regulations to be introduced by the University in respect of Study Centres from time to time;
- iii) to run the PG Study Centres offering Arts, Commerce & Mathematics only out of the share amount received from the University in this regard as per the norms of the University promulgated from time to time.
- iv) to maintain complete records of (a) all expenses including those incurred out of the amount received (vide clause iii) by the Study Centre, (b) student enrolment, renewal and assessment in different subjects, (c) academic and supportive staff working at the Centre and (d) all programmes of the Centre;
- v) to conduct examinations as and when required, as per schedule announced by the University;

- vi) to send regular reports to Registrar and/or other concerned officers of the University regarding the activities, needs and progress of the centre and to allow visiting teams from the University for occasional assessment.
- vii) To engage coordinator along with other supporting staff as per GB resolution under intimation to the Director, Study Centres.

This MOU comes into effect on 24-11-2016 and will remain valid unless the University decides otherwise.

ABH 24/11/16
Signed on behalf of the University

Place: Kol-64

Date: Director Study Centres
Netaji Subhas Open University
Kolkata-700 022

(Official Seal)

Witness: [Signature]
24-11-2016
Finance Officer
Netaji Subhas Open University

[Signature]
Signed on behalf of the Study Centre
DD-26, Salt Lake, Sector-I
Place: Kolkata-64

Date: 24.11.2016

(Official Seal)

Witness: Gobinda Tarafdar
(GOBINDA TARAFDAR)
Assistant Professor in Education
WBES
Government General Degree
College at Kalna-I